

Request for Change of Academic Program Form

Selection of a new program, additional major (2nd major), and/or minor or certificate may change projected graduation date. Although the academic advisor should be consulted on matters of curriculum, the ultimate responsibility for decisions on the student's program of study remains with the student. Each student holds the ultimate responsibility to understand degree requirements and to plan for orderly fulfillment.

To be completed by STUDENT—please print:

Name: _____ Student ID#: _____
(Last) (First) (M.I.)

Intended Load: Full-time Part-time

Current College: College of Arts and Sciences College of Business
 College of Engineering College of Pharmacy and Health Sciences

Proposed College: College of Arts and Sciences College of Business
 College of Engineering College of Pharmacy and Health Sciences

PROGRAM INFORMATION

DEGREE: Associates Bachelors Master's Doctoral

CURRENT:	PROPOSED:
Major: _____	_____
2nd Major: _____	_____
Minor: _____	_____
2nd Minor: _____	_____

To be completed by ACADEMIC DEAN'S OFFICE OF STUDENT'S PROPOSED NEW COLLEGE/PROGRAM

Dean's Approval: Yes No

Signature: _____ Date: _____

Change Advisor to: _____

Degree Audit Reviewed with Student using
Self-service or first in Colleague

Initials: _____ Date: _____

Submit this form to ENROLLMENT SERVICES

To be completed by ENROLLMENT SERVICES

Program/Catalog updated in Student Record

Initials: _____ Date: _____

Advisor updated in Student Record

Initials: _____

(Information sent)

Degree Audit Exceptions

Initials: _____ Date: _____

Additional questions regarding changing a program should be directed to the Dean's Office of the appropriate College. College and department contact information is below.

EMAIL THIS COMPLETED FORM TO:

College of Arts and Sciences

Herman Hall, Room 205

Phone: 413-782-1279

Email: coas@wne.edu

College of Business

Churchill Hall, Room 214

Phone: 413-782-1231

Email: cob@wne.edu

College of Engineering

Sleith Hall, Room 101

Phone: 413-782-1271

Email: coe@wne.edu

College of Pharmacy and Health Sciences

Center for Sciences and Pharmacy, Room 216

Phone: 413-796-2333

Email: coph@wne.edu